

STAVELY SCHOOL PARENT ADVISORY COUNCIL

Meeting Minutes
October 12, 2011

Opening:

The regular meeting of the Stavely Parent Advisory Council was called to order at 7:45 pm (after the AGM) on Wednesday, October 12 by Leanne.

Present:

Darren McLeod, Becky LeSaux, Louise Nelson, Kelly Hall, Jim Watson, Amanda Vandenberg, John Norgard, Leanne Watson, Tara McLaren, Candi Marchbank, Shannon Wickett and Louanna Jones

Regrets:

Amber Williams

A. Approval of Minutes

The September minutes were approved as circulated by Amanda.

B. Reports of Officers

- **Community Report** was presented by Becky as summarized below:
 - Family movie night this Saturday and the third Saturday of every month. Cost is \$2 for popcorn and \$2 to win the movie.
 - Halloween Social will be on October 31 from 4:00 to 6:00 with a light supper of hot dogs being provided. The haunted house will be open from 5:00 to 9:00.
 - Playschool has been broken into an AM and a PM class with six students in each. It looks as though 9 children could move from this program to Stavely Kindergarten next year, (8 girls and 1 boy!).
 - Stay and Play is running on Thursday s.
 - The after school program continues on as usual.
- **Trustee Report** was presented by Kelly as summarized below:
 - The organizational meeting was held yesterday where Dick Peterson was reelected to chairman. Committees were set up and meeting dates were determined. It is possible that some meetings will be held at schools. If this is the case we encouraged the Board to meet here on our Math Fair day.
 - Early retirement was discussed at the Board meeting
 - Infrastructure, Maintenance Renewal of \$2 million will look after cabling for Stavely, water for AB Daley, two roofs for Horace Allen, and storage/upgrades for shops.
 - The Alberta Education financial audit will be happening at five schools and Central Office by November 30th.
 - Operational Capital Reserves have an extra \$1 million from CEU's
 - The September 30 count was 3616 which is down 53.5 from last year but still better than projected.
 - Board evaluation and Superintendent evaluation were completed.
 - The Strengths, Weaknesses, Opportunities and Threat (SWOT) exercise from the Jamie Vollmer day was completed for Central Office.

- DIP's results came back looking great, (Chemistry needs some work) and PAT's were also good (some problems in Grade 9).
- Discussion on safe and caring support of students.
- **Treasurers Report** was distributed by Candi.
 - Amanda moved that we pay the balance of the teacher wish list items from the General account. Carried.
- **Principals Report** was presented by John as summarized below:
 - Thanks to all the parents who helped support the school throughout the month in the various activities; Magazine campaign, Terry Fox run (raised \$289) and Three Way Interviews which had a great turnout for all grades.
 - Enrollment: 7 Kindergarteners, 6 Grade 1's, 6 Grade 2's, 9 Grade 3's, 8 Grade 4's, 9 Grade 5's, 7 Grade 6's for a current total of 52 students.
 - Budget – school budget worksheets – John passed around handouts with the details and went through it.
 - Provincial Achievement Tests – John shared another handout with a summary of Stavely results, information will be prepared for newspaper release and parents will be receiving their child's results. Staff will be taking a closer look at the results and pulling information to direct areas of focus for this year. Very positive results.
 - Breakfast program – Jeannette will be taking the online food safety course through SAIT. The cost of the course is \$180.00. We also had to have the kitchen inspected and apply for a food permit. There is no cost for schools to have a food permit.
 - This is the last year that we will have the current breakfast grant money. Deb Bronson (Claresholm, West Meadow School) is already in the process of applying for a new one with our school being part of the grant application. She has sent some letters of appeal out as this is part of the grant application. Does PAC want to donate to this cause? See letter of appeal that was sent. Should we be sending this out to other organizations?
 - Swimming Lesson have been booked – K,1,2 go April 16 – 20 from 9:00 – 10:00 am and grades 3,4 go week of April 23 – 27 – 9:00 – 10:00am and grade 5,6 week of April 23 – 27 from 10:00 – 11:00 am.
 - Upcoming activities;
 - **Now – February** - Golden Eagle Book program
 - **Current** - Tuesday & Thursday 8 – 8:30 am and Tuesday 3:45 -0 5:00 - Grade 5&6 volleyball practices
 - **October 24** – School Pictures
 - **October 24** – Regional School Council meeting at 6:00 at FP Walshe
 - **October 28** – Halloween activities, students come to school dressed in costumes, will carve pumpkins in the morning, costume parade after am recess with individual classroom activities to follow
 - **November 1** – Divisional PD day in Fort Macleod, (no school for students).
 - **November 15** – Farm safety presentations to each grade
 - **November 24** – Report cards sent home

- **Upcoming** – Castle Mountain Ski Program – free lift tickets for all students, they will be coming out to photo students to create id passes as they did last year.
- **December 21** – Possible Christmas concert date. Might work well as it is last day for kindergarten before holidays, thought Thursday night was too late as some families may want to leave for the holidays that day.

C. Reports of Special Committees

- **Calendar** – Tara has done the community event dates with Louise and Amanda looking after the advertising. Thank you so much for your help ladies, Louanna will compile all and mail off by the end of the week.
- **Hot Lunch Schedule** – Leanne will get a start on this and bring it to next month's meeting.

D. Old Business

- **Food Safety Course** – Jeannette has very kindly agreed to complete this training online through SAIT. Amanda moved we pay \$180 for this course. Carried. John has had the kitchen inspected with the only comment being that we obtain a license which has been applied for and that when we replace the dishwasher it must have a sanitizing cycle.
- **Audit** – Becky moved that we ask Sheryl Fath to audit our books and give her an honorarium of \$70. Carried
- **Enrollment** – 48.5 this year, (51 children) we were at 49.5 last year.

E. New Business

▪ **Election of Officers;**

	<u>Parent Advisory</u>	<u>Casino</u>
Co-Chairs	Louise Nelson & Leanne Watson	same
Treasurer	Amanda Vandenberg	same
Secretary	Louanna Jones	
K Room Rep	Leanne Watson	
½ Room Rep	Becky LeSoux	
¾ Room Rep	Candi Marchbank	
5/6 Room Rep	Tara McLaren	

Meeting was adjourned by Amanda at 9:00. Our next regular meeting will be at 7:00 pm on Wednesday, November 9.

Minutes submitted by:

Louanna Jones