

Horace Allen School
School Council Meeting Minutes
Tuesday September 20, 2011

In attendance: Elaine Garner, Dick Peterson, Leah McNeil, Nicole Pearse, Eryn Sawatsky, Corrine Petrone, Katherine Mertz, Michel Collings, Michele Pitt, Michelle Ewen, Catherine Graham, Sasha Harriott, Craig Harriott, Jenny Wilmot, Scott Warris, Dulcie Hartgerink, Scott Warris, Dorothy Gierulski and Penny Warris

1- Opening :

- 1-1 Meeting called to order at 6:45 p.m. By Vice Chair – Leah McNeil
- 1-2 Consideration of Agenda: added 2-3, 2-4 2-6, 3-4, 3-5,3-6.3-7.3-8
- 1-3 Adoption of Minutes: Jenny W Motions, Nicole P seconds, all in favor.

2-Information Items:

2-1 Staffing Update: Mrs Garner

New Staff - Jan Kolmatycki – Gr 3 half time with Mrs Garner

Support staff: Dorothy Gierulski 3A
Mrs McFail Art and Gr 1
Bonnie Sicoluna Gr 1 Gr 3 aft
Kiori Ando Gr 3 plus Gr 1

There is now support staff in all classes for full time.

Holly Stewart – Family Liaison shared with ISS.

2.2- Jamie Vollmer Presentation Ft McLeod August 29th/11

Trustee dick Peterson talked about presentation

Author of book- Schools Cannot Do It Alone

Presentation by Jamie Vollmer - Education Transformationist and Author of book- Schools Cannot Do It Alone. Discussion of need to change our education system in coming years for number of reasons that do not work. Community engagement required to decide on the next three year plan for the Livingstone Range School Division. Committees to go into community for input and to create awareness.

2-3 HAS Council Communication-

Format in conjunction with school newsletter but in different format as one other form of communication with parents to keep informed of upcoming events within school and extra

activities. School Website to be updated with information as well as separate mailing list just for school council news. Emails have been collected at BBQ and will continue to be gathered at events and by word of mouth.

2-4 Welcome Back BBQ Report

Total 86 families attended. Approx half the students and families attended. 120 hotdogs, 175 burgers, 200 corn and 228 drinks consumed. Could be more inclusive of community events in future.

3-0 Action Discussion Items:

3-1 Clarification of Meeting Dates 4th Tuesday is correct .Printed in calendar and shown on website. All meetings start at 6:30pm and will offer babysitting.

3-2 Election of Officers:

Chair : Scott Warris Catherine G nominated / Jenny W seconded/ AIF

Vice Chair : Leah McNeil Penny W nominated/ Michele P seconded

Secretary /Communication- : Penny Warris Catherine M nominated / Jenny W seconded.

Program Committee/ Grant committee: TBA – could be blended into working sessions

Volunteer Committee: TBA – could be blended into working sessions

Fund Raising Chair : Catherine Graham – Sasha H nominated / Nicole P seconded

Hot Lunch/ Coordinator: Dulcie Hartgerink - Penny W nominated / Michele C seconded

3-3 School Council Working Sessions:

Committee to attend HAS Staff Meeting on Sep 28 at 3:30pm to ask for feedback.

Previous computer room will be used by parent volunteer to work on projects needed by teachers. Teachers will be approached as a first step and then date to start will be chosen. .

Nicole will draft email to teachers so they will be prepared for presentation. These working sessions will also a time to work on council events, fundraising ideas and grants.

3-4 Discussion of three year plan for School Council- tabled for future meetings

3-5 Volunteer Survey – Draft a copy of parent volunteer survey to be sent out with October or November newsletter.

3-6 Breakfast program – Do not have staff to actually run the breakfast program.at this time so program has not started. Money for food is available but there is not budget for staff. 15 to 17 kids use the program. Socialization is an important as the food. Kids have to eat everything they take. Done in a way that is all inclusive. Staffing is approx 9000.00 for year Tabled until budget is received in October. . Breakfast for learning. Costco has grants for breakfast program.

3-7 Grant Application Artist in Residence program – needs to applied by April 1

- needs to be done by School Council Volunteer as part of working sessions..

3-8 Art for K1 and K2 - Art in Kindergarten is not mandatory but so much fun!

Motion that Parent Council allocate 1200.00 for honorarium for Jamie

Reeve.- this will allow each kindergarten class to have art once monthly.

Motion made by Catherine G and seconded by Dulcie H

4-0 Reports

4-1 **School Report** – Mrs Garner- see attached PDF copy.

4-2 **Fund Raising** report. None. Fundraiser has resigned for year but will work with Catherine G on plans for upcoming year.

4-3 **Hot Lunch/ Milk Co-ordinator** – Kim and Cherie have resigned but will work with Dulcie to get program started this year. Ideas that it be combined with fun activity days when there is more time for lunch and more families are involved.

4-4 **Teacher Representative Report**: see Principal report

4-5 **Trustee Report**- Jamie Vollmer presentation as noted above.

5-0 **Next Meeting – Tuesday October 25 @ 6:30pm.**

6-0 Meeting adjourned 8:35pm by Leah..

Combined Principal / Teacher Rep Report September 20, 2011

1. Thank you to School Council for the Open House. The barbecue and classroom visit was a very successful start to the new school year.
2. Thanks to School Council for paying half of the HWT workbooks for students and for half of the agenda fee. Your contributions help keep school fees down.
3. School enrollment: K - 41; Gr. 1-47; Gr. 2-43; Gr. 3.-38. Total Student enrollment: 169 students
4. Recalled some support staff: Mrs. McPhail - 13 hrs./week; Mrs. Sicluna - 22 hrs./week and Mrs. Aindow - 20 hrs./week. All classes now have TA support for the majority of their day which provides extra support to those students who need it. We will revisit support staff hours after we receive budget information at the end of September.
5. Breakfast Program: At this point in time, the school does not have the finances to pay support staff to run the breakfast program. We will look at the budget numbers after the Sept. 30 count and see if it will be feasible for this school year. At this time, teachers have cereal bars and fruit available to them for any students without a snack or lunch.
6. The Art Gala was wonderful on Sept. 13th. Myrna and I attended in Claresholm and were very proud that HAS had 9 pieces selected to be hung at CO for the 2011-12 school year.
7. Pinnacle - assessment and reporting system. Teachers will have their first inservice tomorrow. As a staff we have to decide on the report card format for this year. Pinnacle does generate a report card but we want to keep it as close to our report card as possible and will share the report card with you at the Oct. meeting.
8. Parent Viewpoint letters and information on Intake Interviews will be going home over the next few days. We look forward to meeting with families at the Intake Interviews to discuss any concerns, questions or issues that may have arisen. This is a private conversation with families and often provides insight into student behavior and learning.
9. Terry Fox Walk - Thurs. Sept. 22 at ISS @ 1p.m. All three schools will walk together again.
10. Staff Planning Day - teachers will be working on assessment plans to support the use of the new Pinnacle reporting system.
11. We will have 2 assemblies next week - Celebrate Literacy on Mon. Sept. 26 and a Gr. 2 assembly on Tues. Sept. 27th. We have focused on the book: How Full Is Your Bucket?
12. Mrs. Margetak is our PD rep divisionally this year and Mrs. Pichurski represents HAS at divisional Technology meetings.
13. Interschool Collaboration Day - Oct. 7th allows schools to visit each other and work on common themes. HWT training is being held in Fort MacLeod that day as an option and will be open to any of HAS staff who have not had the training.
14. We continue to work on the morning parking lot concerns. A second crosswalk has been requested. Once it is painted, the by-law officer will be present and have

discussion with parents. We continue to encourage parents to walk their children to the pavement area by the front door in the a.m. to ensure that all students remain safe.

15. All School Music is every Friday at 11:55. Parents are welcome to attend for this half-hour of school wide music.

**Horace Allen School
School Council Account
Sept (2011-2012)**

	Sept 1/11	Expense	Income		Sept 20/11
HAS Council:					
Investments				\$ -	\$ -
School Council Savings				\$ -	
Term Deposits				\$ -	
School Council Activities				\$ -	-\$ 572.44
Meeting Expense		\$ 100.00		-\$ 100.00	
Memberships				\$ -	
Staff Appreciation				\$ -	
Student Activities		\$ 472.44		-\$ 472.44	
Touring Groups				\$ -	
Awards				\$ -	
				\$ -	
School Council Fundraising				\$ -	\$ 12,151.72
Fundraiser 1	\$ 12,351.72			\$ 12,351.72	
Fundraiser 2				\$ -	
Hot Lunch		\$ 200.00		-\$ 200.00	
Milk				\$ -	
				\$ -	
School Council Sub Total				\$ -	\$ 11,579.28
notes:					
Student Activities	agendas	\$422.44			
	door prize	\$50.00			

Overview Umbrella Category Summary

School Council Activities Category Umbrellas

		Opening Balance	Expense	Revenue	Balance
School Council - Meeting Expense	7002.19	\$0.00	\$200.00	\$100.00	-\$100.00
School Council - Memberships	7002.15	\$0.00	\$0.00	\$0.00	\$0.00
School Council - Staff Appreciation	7002.18	\$0.00	\$266.20	\$266.20	\$0.00
School Council - Student Activities	7002.17	\$0.00	\$6,332.98	\$5,860.54	-\$472.44
School Council - Touring Groups	7002.16	\$0.00	\$0.00	\$0.00	\$0.00
School Council Awards	7002.14	\$0.00	\$0.00	\$0.00	\$0.00
Totals		\$0.00	\$6,799.18	\$6,226.74	-\$572.44

School Council Fundraising Category

Umbrellas

		Opening Balance	Expense	Revenue	Balance
School Council - Fundraiser1	3000.92	\$17,821.48	\$6,136.74	\$666.98	\$12,351.72
School Council - Fundraiser2	3000.93	\$0.00	\$404.76	\$404.76	\$0.00
School Council - Hot Lunch	3000.91	\$0.00	\$3,069.50	\$2,869.50	-\$200.00
Totals		\$17,821.48	\$9,611.00	\$3,941.24	\$12,151.72
Grand Totals		\$17,821.48	\$16,410.18	\$10,167.98	\$11,579.28

Summary for: School Council - Fundraiser1
 Cat. #: 3000.92

Contact Person:
 Balance Forward: \$12,351.72

Date	Transaction	Description	Debit	Credit	Tax Paid	Tax Rebate	Cleared	Balance
							<input type="checkbox"/>	\$12,351.72
								\$12,351.72

Summary for: School Council - Fundraiser2
 Cat. #: 3000.93

Contact Person:
 Balance Forward: \$0.00

Date	Transaction	Description	Debit	Credit	Tax Paid	Tax Rebate	Cleared	Balance
							<input type="checkbox"/>	\$0.00
								\$0.00

Summary for: School Council - Hot Lunch
 Cat. #: 3000.91

Contact Person:
 Balance Forward: \$0.00

Date	Transaction	Description	Debit	Credit	Tax Paid	Tax Rebate	Cleared	Balance
09/14/2011	Cheq 1885	Horace Allen School Open House B-bq	\$200.00				<input type="checkbox"/>	-\$200.00
			\$200.00					-\$200.00

Summary for: School Council - Meeting Expense
 Cat. #: 7002.19

Contact Person:
 Balance Forward: \$0.00

Date	Transaction	Description	Debit	Credit	Tax Paid	Tax Rebate	Cleared	Balance
09/12/2011	Cheq 1880	Elaine Garner babysitting money for school council meetings	\$100.00				<input type="checkbox"/>	-\$100.00
			\$100.00					-\$100.00

Summary for: School Council - Memberships
 Cat. #: 7002.15

Contact Person:
 Balance Forward: \$0.00

Date	Transaction	Description	Debit	Credit	Tax Paid	Tax Rebate	Cleared	Balance
							<input type="checkbox"/>	\$0.00
								\$0.00

Summary for: School Council - Staff Appreciation
 Cat. #: 7002.18

Contact Person:
 Balance Forward: \$0.00

Date	Transaction	Description	Debit	Credit	Tax Paid	Tax Rebate	Cleared	Balance
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Summary for: School Council - Student Activities
Cat. #: 7002.17

Contact Person:
 Balance Forward: \$0.00

Date	Transaction	Description	Debit	Credit	Tax Paid	Tax Rebate	Cleared	Balance
09/01/2011	Cheq 1877	School Specialty student agendas	\$422.44				<input type="checkbox"/>	-\$422.44
09/16/2011	Cheq 1887	Horace Allen School Door Prize - \$50 Sobey Card	\$50.00				<input type="checkbox"/>	-\$472.44
			\$472.44					-\$472.44

Summary for: School Council - Touring Groups
Cat. #: 7002.16

Contact Person:
 Balance Forward: \$0.00

Date	Transaction	Description	Debit	Credit	Tax Paid	Tax Rebate	Cleared	Balance
							<input type="checkbox"/>	\$0.00
								\$0.00

Summary for: School Council Awards
Cat. #: 7002.14

Contact Person:
 Balance Forward: \$0.00

Date	Transaction	Description	Debit	Credit	Tax Paid	Tax Rebate	Cleared	Balance
							<input type="checkbox"/>	\$0.00
								\$0.00

Opening Balance: \$12,351.72

\$772.44

\$11,579.28