

Livingstone Range School Division #68 Minutes of the Board of Trustees

The scheduled Board Meeting of the Livingstone Range School Division No. 68 was held on Tuesday, September 13, 2011 at 1100h at the Administrative Office, Claresholm, Alberta. Following are the minutes from the meeting.

Attendance: Trustees Charlene Dunlop, Kelly Hall, Dick Peterson - Chairman, Martha Ratcliffe - Vice-Chair, Shannon Scherger and Clara Yagos.

Ellie Elliott, Superintendent of Schools
Stephen Harris, Assistant to the Superintendent
Kathy Olmstead, Associate Superintendent, Education Services
Don Olsen, Associate Superintendent, Business Services
Olwyn Buckland, Executive Assistant

A. Call to Order

Chairman Peterson called the meeting to order at 1105 h.

B. Additions to the Agenda

- D.3 Update Board Policy 2 Accountability Framework – Trustee Hall
- D.4 Update Board Policy 3 Role of the Board – Trustee Hall
- D.5 Update Role of the Board Chair – Trustee Hall
- D.6 Update Role of the Vice-Chair – Trustee Hall
- D.7 Organization Meeting – Don Olsen
- E.3 Update on Willow Creek Composite High Modernization – Trustee Dunlop
- G.05 ASBA Representation; Zone 6 – Trustee Hall
- G.5 Celebrations – Trustee Dunlop
- G.6 Transformation Meeting – Trustee Peterson

11-001 Trustee Ratcliffe moved that the Board of Trustees approve the September 14, 2010 Agenda as amended.

Carried

C. Adoption of Minutes

11-002 Trustee Dunlop moved that the June 14, 2011 Minutes of the Regular Board Meeting of Livingstone Range School Division No. 68 be approved by the Board of Trustees as presented.

Carried

D. Action

D.1 Education Services Agreement with Kainai Board of Education

11-003 Trustee Scherger moved that the Board of Trustees approve the Education Services Agreement between Kainai Board of Education and Livingstone Range School Division No. 68 that covers Livingstone Range School Division resident students who attend a school operated by Kainai Board of Education. This agreement comes into effect September 1, 2011.

Carried

D.2 Alberta Borrowing Resolution, Re 2011-2012 School Year

11-004 Trustee Yagos moved that the Board of Trustees approve the Borrowing Resolution, which authorizes the Board to borrow such sums as the Board may deem necessary to meet current expenditures during the 2011-2012 school year.

Carried

D.3 Board Policy 2, Accountability Framework

11-005 Trustee Hall moved that the Board of Trustees approve the amendments as presented to Board Policy 2, Accountability Framework which has been renamed Assurance Framework.

Carried

D.4 Board Policy 3, Role of the Board

11-006 Trustee Hall moved that the Board of Trustees approve the amendment to Board Policy 3, Role of the Board as presented.

Carried

D.5 Board Policy 6, Role of the Board Chair

11-007 Trustee Yagos moved that the Board of Trustees approve the amendments to Board Policy 6, Role of the Board Chair as presented.

Carried

D.6 Board Policy 7, Role of the Vice-Chair

11-008 Trustee Yagos moved that the Board of Trustees approve the amendment to Board Policy 7, Role of the Vice-Chair as presented.

Carried

D.7 Organizational Meeting

11-009 Trustee Ratcliffe moved that the Organizational Meeting of the Board of Trustees of Livingstone Range School Division No. 68 be set for Tuesday, October 11, 2011 commencing at 10:00 am in the Boardroom at Division Office in Claresholm.

Carried

E. Information

E.1 Technology Update

Mr. Harris provided an overview of the work that was completed this summer in the area of technology. In addition to the Administrative work that took place, these projects also included phase one of the Evergreening Plan, Cabling Upgrades at five schools and the installation of Smart Boards at seven schools.

E.2 Priority Update

Mr. Harris provided updates on the four board priorities. Discussions were held on High School Programming - updates being made to Admin Procedure 214, Career and Technology Studies; High School Alternative Delivery - this year enrolment is currently at 189, up 69 from last year with a total of 20 courses and; Improve FNMI Success and Achievement - the first FNMI Newsletter is ready for distribution.

E.3 Update on Willow Creek Composite High School

Mr. Olsen provided an update of the modernization of Willow Creek Composite High School. It was noted that bi-monthly updates are posted on our website.

At 1200h the meeting adjourned as the Board of Trustees held a professional development session scheduled by video-conference. The meeting was called back to order at 1325 h.

F. Video-Conference – PD Session

F.1 In-Camera Meetings: Should you ever close the door on your public?

The Board joined ASBA Senior Lawyer Debra Tumbach and Senior Education Advisor Jim Gibbons on a discussion on the legal look at In-Camera / Committee of the Whole Meetings for School Boards.

G. Discussion

G.05 ASBA Representation - Zone 6

Trustee Hall queried the Board of Trustees whether anyone was interested in replacing her position as representative for the Comprehensive School Health Committee at Zone 6.

G.1 Enrolment Update

Mr. Olsen presented an update of the preliminary enrolment. Currently the enrolment is up 155 from the projected enrolment of 3,450 and down 64 from the September 30, 2010 enrolment figure. There will be an update for the September 30, 2011 count.

G.2 Audited Financial Statement In-Service

As part of the Board's Work Plan and in preparation for the 2010-2011 School Division Audit, Mr. Olsen reviewed the 2009-2010 Audited Financial Statements. The intent was to provide clarification where needed and to prepare the Board for the Pre-Audit Meeting with auditors that will be held as part of the October Board Meeting.

G.3 Board Self-Evaluation

Chair Petersen discussed preparation that is required for the Board's self-evaluation that is scheduled on September 30, 2011.

G.5 Celebrations

Trustee Dunlop informed the Board of three students who excelled over the summer: Angel, a grade 8 student from Granum who placed second on her report on Drug Awareness for the 2011 Alberta Moose Association contest; Dan Berger, J.T. Foster School graduate, who was one of five students across Canada who received the Canadian Association of Student Activity Leaders leadership scholarship; and Phillip LaCoste from J.T. Foster who won the My Alberta SouthWest Video Contest.

G.6 Transformation Meeting

Chair Peterson called for a volunteer to attend the upcoming Transformation Agenda Meeting being held by Alberta Education on October 6, 2011 in Lethbridge. The Superintendent and Chairman will be attending and Trustee Ratcliffe volunteered to attend as well.

G.4 The Great Conversation: Assurance Framework

On August 29, 2011 Jamie Vollmer spoke to LRSD staff, trustees and community representatives. Trustees reviewed the input from that session, highlighting strengths, weaknesses, opportunities and threats in preparation for the next steps. The Board will now meet with school staff, students and school councils within their wards on November 25th to have a dialog around school change.

H. Reports

H.1 Superintendent's Report

Superintendent Elliott distributed her Superintendent's Report which contained highlights since her last report. *The Superintendent Report is located on the LRSD website under Board, Agenda/Minutes/Highlights.*

H.2 Chairman's Report

Chairman Peterson reported on events he attended since the last meeting in June.

H.3 Trustee Reports

Trustees reported individually on events they attended since the last board meeting. *Monthly Trustee reports are located on the LRSD website under Board, Updates.*

H.4 Committee Reports

Trustees reported on the following committees:

- a) A.S.B.A.
- b) Planning
- c) Awards
- d) Professional Development - *renamed Professional Learning*
- e) Policy Review
- f) ATA Executive / LRSD Trustee Working Committee
- g) First Nations Working Committee
- h) External Relations of the Board Committee - *renamed Community Relations Committee*

J. In-Camera

There was not an in-camera session.

J. Adjournment

11-010 Trustee Dunlop moved to adjourn the meeting at 1614 h.

Carried

Chairman

Secretary-Treasure