

Livingstone Range School Division #68 Minutes of the Board of Trustees

The scheduled Board Meeting of the Livingstone Range School Division No. 68 was held on Tuesday, October 25, 2011 at 1100h at the Administrative Office, Claresholm, Alberta. Following are the minutes from the meeting.

Attendance: Trustees Charlene Dunlop, Kelly Hall, Dick Peterson - Chair, Martha Ratcliffe - Vice-Chair, Shannon Scherger and Clara Yagos.

Ellie Elliott, Superintendent of Schools
Stephen Harris, Assistant to the Superintendent
Kathy Olmstead, Associate Superintendent, Education Services
Don Olsen, Associate Superintendent, Business Services
Olwyn Buckland, Executive Assistant

A. Call to Order

Chair Peterson called the meeting to order at 1102 h.

B. Additions to the Agenda

11-039 Trustee Yagos moved that the October 25, 2011 Agenda be approved by the Board of Trustees as presented.

Carried

C. Adoption of Minutes

11-040 Trustee Hall moved that the minutes from the Board Organization Meeting of October 11, 2011 of Livingstone Range School Division No. 68 be approved by the Board of Trustees as presented.

Carried

11-041 Trustee Dunlop moved that the minutes from the October 11, 2011 Board Meeting of Livingstone Range School Division No. 68 be approved by the Board of Trustees as amended.

Carried

D. Action Items

D.1 Tripartite Framework Agreement

Further to discussion that our Board of Trustees ratify the scope of agreement and the process that is set out for the Tripartite Framework agreement as requested by the Alberta School Board Association, the motion was amended as follows.

11-042 Trustee Hall moved that Livingstone Range School Division is in agreement to have Alberta School Board Association represent our Board's interests in discussions with the Government of Alberta and Alberta Teachers' Association with the aim of concluding a provincial framework agreement addressing: term, school board funding, teacher salaries and a dispute resolution mechanism.

Carried

D.2 Review of Board Meeting Start Times and Dates

Chair Peterson addressed the Board with concerns of having a second board meeting each month, as moved in the October 11, 2011 Board Organization Meeting (11-027). Due to conflicts in schedules, the costs and time involved, Chair Peterson proposed the Board of Trustees hold one meeting per month commencing at 9:30 am and ending at 4:00 pm and continue to hold Planning Meetings, as required, commencing at 1:00 pm with an end time no later than 5:00 pm.

11-043

Trustee Ratcliffe moved that the Board of Trustees amend motion 11-027 from the October 11, 2011 Board Organization Meeting and re-schedule the Board Meetings commencing at 9:30 am (unless otherwise noted) to:

Tuesday, November 8, 2011
Tuesday, November 29, 2011 at 1:00 pm
Tuesday, December 13, 2011
Tuesday, January 10, 2012
Tuesday, February 14, 2012
Tuesday, March 13, 2012
Tuesday, April 17, 2012
Tuesday, May 8, 2012
Tuesday, June 12, 2012
Tuesday, June 26, 2012
Tuesday, September 11, 2012
Tuesday, October 9, 2012 (includes Organization Meeting)

In addition, scheduled Board Planning Meetings will be held at 1:00 pm as follows:

Tuesday, March 27, 2012
Tuesday, June 26, 2012 (following Board Meeting)
Tuesday, October 23, 2012

Carried

D.3 Board of Trustees Priorities

11-044

Trustee Yagos moved that the Board of Trustees amend the Areas for Emphasis 2011-2012 from their Board Self Evaluation by deleting the priority, Educate School Councils and the regional School Council on inquiry processes.

Carried

11-045

Trustee Dunlop moved that the Board of Trustees approve the amended Board Self-Evaluation which has held on September 30, 2011.

Carried

E. Putting Students First

Ms. Moore, J.T. Foster School and three students, Kacey Barrett, Dan LaCoste and Phil LaCoste entered the boardroom at 1145 h and presented special projects they created following a combined school trip to Italy with Matthew Halton High School during the last school year. Jaycee Hawk, who was unable to attend the Board Meeting, created a video, *Colosseum* which was shown to the Board. Kacey Barrett chose the subject food and designed a cookbook, *Kacey's Cookbook from Italy* and distributed a copy to all board members. Dan LaCoste's project was on music, illustrating musicians and their compositions, comparing the past to today. Phil LaCoste project was *An Overview of Italy* and presented a video portraying their trip.

After answering questions the trustees had, the group left the meeting at 1220 h.

The Board broke for a lunch break at 1220 h and the meeting was called back to order at 1245 h.

F. Discussion

F.1 2011-2012 Budget Update

Further to the announcement from Alberta Education in regards to giving additional funding to school boards, Associate Superintendents Olsen and Olmstead shared information in regards to how this funding will be allocated to the schools. Livingstone Range School Division will receive \$864,491 over the amount originally allocated as part of the spring budget announcement.

F.2 Process for Filling a Vacant Seat

As Trustee Burdett has missed three meetings, Chair Peterson stated he is now disqualified as a trustee which leaves a vacant seat.

11-046 Trustee Hall moved that the Board of Trustees dismiss Trustee Burdett as a Board Trustee as he has been absent from three consecutive regular meetings of the Board without being authorized by a resolution of the board to do so.

Carried

Various options on replacing this vacancy were discussed.

11-047 Trustee Dunlop moved that the Board of Trustees hold a Bi-Election of Ward 3 and set the nomination date as January 16, 2012 followed by the election date as February 13, 2012.

Carried

F.3 Provincial Achievement Tests and Diploma Exam Results

During the October 11, 2011 Board Meeting Kathy Olmstead and Stephen Harris reviewed the Provincial Achievement Tests and Diploma Exam Results. The floor was open to further discussion on these items.

F.4 Early Dismissal Fridays

Trustee Dunlop requested information from Central Office staff on the effectiveness of early dismissal Fridays as related to student learning, program delivery and community satisfaction to support the question, has early dismissal Fridays met the outcomes that were intended? Assistant to the Superintendent Harris led discussion on how this practice originated, being one facet of the Coordinated School Day which enhances High School Programming. It was stated parent letters and a survey were distributed in February, 2009 prior to implementation of a revised school day and the response was overwhelming to support one. It was felt that many new parents to the jurisdiction may be unaware of the reasoning behind this change which commenced jurisdictionally in the 2010-11 school year. It was decided to open discussions on the awareness of this issue through 1) School Council Meetings, 2) the Regional School Council Meeting set for January 23, 2012 and then followed by 3) Board Discussions to see if the question 'Is early dismissal Fridays working?' should be a question added to the Jurisdiction Satisfaction Surveys.

F.5 Board Retreat Discussion

Chair Peterson opened discussions on hiring a facilitator for the upcoming Board Retreat scheduled for December 3, 2011. After discussion it was decided to postpone the retreat until after the Bi-Election. Superintendent Elliott will pursue looking into dates a facilitator could attend and schedule a March retreat.

G. Information

G.1 Divisional Day, November 1, 2011

Associate Superintendent Olmstead reviewed the plans for Divisional Day which is being held at F.P. Walshe School in Fort Macleod on November 1, 2011.

G.2 Priority Update

Assistant to the Superintendent Stephen Harris reported on one of the Board's priorities, High School Programming, which had been reviewed with high school Administrators on October 24, 2011. All aspects of the program were reviewed with the main objective being, is it working and are we meeting the original objectives. Mr. Harris reviewed the work and successes accomplished and discussed the three Administrative Procedures which have been embedded, in draft form, related to High School Programming: Admin Procedure 214, *Career and Technology Studies*, Admin Procedure 216, *Off-Campus Education* and Admin Procedure 470, *Jurisdictional Off-Campus Teacher*.

Trustee Ratcliffe requested an update on Technology as there have been complaints about network connectivity and speed. Mr. Harris informed the board they rely on feedback for issues such as this but said the technicians are currently upgrading some systems due to speed / access problems in one community.

H. Reports

H.1 Superintendent's Report

Superintendent Elliott distributed her Superintendent's Report which contained highlights of the past month. *The Superintendent Report is located on the LRSD website under Board, Agenda/Minutes/Highlights.*

H.2 Chairman's Report

Chairman Peterson reported on events he has attended during the past month.

H.3 Trustee Reports

Trustees reported individually on events they attended since the last board meeting. *Monthly Trustee reports are located on the LRSD website under Board, Updates.*

H.4 Committee Reports

Trustees reported on the following committees.

- a) ASBA
- b) ATA Executive / LRSD Trustee Working Committee
- c) Awards Committee
- d) Community Relations Committee
- e) First Nations and LRSD Working Committee
- f) Policy Review Committee
- g) Professional Development Committee

H.5 Board Agenda Items

There were no Board Agenda items brought forward at this time.

I. Adjournment

11-048

Trustee Ratcliffe moved to adjourn the meeting at 1600 h.

Carried

Chairman

Secretary-Treasure